



REQUEST FOR QUALIFICATIONS

PROJECT

REVITALIZATION OF PEAVINE AND WARNER ELEMENTARY SCHOOLS

West Coast Contractors of Nevada, Inc. (WCC) is inviting firms to submit Qualifications for the Prequalification process to bid the Revitalization of Peavine and Warner Elementary Schools. Responses from all interested subcontractors (Subcontractor) to Prequalification process will only be accepted utilizing this specific Request For Qualifications (RFQ) form.

Qualification Proposals are due to the WCC office at 7785 White Fir Street, Reno, NV 89523 via hand delivery, certified mail, fax, or e-mail no later than 5:00 p.m. PST, Monday, December 12, 2011. It is the responsibility of the subcontractor to verify receipt by WCC. Proposals received after this time will not be considered. Subcontractors not prequalified after the review of the qualification proposals will not be approved to furnish a bid for this project. Contractors who are not successfully prequalified during the pre-qualification process, will be notified in writing on or about January 3, 2012.

Project Description:

The projects are Construction Manager At-Risk (CMAR) projects with WCC as the designated CMAR. The work, revitalization of Peavine and Warner Elementary Schools, both located in Reno, NV includes but is not limited to: *asbestos abatement, fencing, sitework, utilities, paving, demolition, concrete, rebar, misc. metals, roofing, insulation, sheet metal, rough carpentry, cabinets, finish carpentry, drywall, ceramic tile, acoustic ceilings, flooring, wall covering, painting, doors/frames/hardware, glazing and storefronts, specialties, audio/visual specialties (smartboards), toilet accessories, mechanical, fire protection, electrical, communications/IT, survey, signage, final cleaning.*

Evaluation Criteria:

The qualification proposal will be evaluated based upon the completeness of the application and pursuant to SB 268. Only qualified subcontractors for each of the project scopes will be allowed to provide a cost proposal. If, in the sole judgment of WCC, any section is absent or significantly incomplete, WCC reserves the right to reject the submittal.

****Please Note: Only pre-qualified subcontractors will be provided bid documents for preparation of a bid proposal for the specific scope of work.****

Approximate Timeline (Dates may be adjusted upon notice)

Qualification and Bidding schedule:

Qualification applications due by December 12, 2011

Plans available/issued to qualified subcontractors on or about February 10, 2012

Bids will be due on or about March 27, 2012.

Start of Construction will be on or about April 9, 2012.

PROJECT NAME: _____
WCC CONTACT: _____

PLEASE COMPLETE AS IT APPEARS ON YOUR STATE CONTRACTOR'S LICENSE:

Legal Name of Firm: _____

DBA: _____

Address: _____

City, State, Zip: _____

State: ____ License No.: _____ Class(es): _____ Expiration: _____

Monetary Limit: _____

State: ____ License No.: _____ Class(es): _____ Expiration: _____

Monetary Limit: _____

PROVIDE NAMES AND TITLES OF YOUR FIRM'S PRINCIPAL CONTACTS:

Principal Contact: _____

Title: _____ E-Mail: _____

Phone: _____ Fax: _____

Primary Contact for This Project: _____

Title: _____ E-Mail: _____

Phone: _____ Fax: _____

Estimating Contact: _____

Title: _____ E-Mail: _____

Phone: _____ Fax: _____

Physical Address: _____

City, State, Zip: _____

Mailing Address: _____

City, State, Zip: _____

Phone: _____ Fax: _____

Web Address: _____

YOUR COMPANY'S MINORITY STATUS:

Please check all that may apply and provide proof of certifications:

County, City, State and Transportation Departments:

- Disadvantaged Business Enterprise (DBE)
- Disabled Veterans Business Enterprise (DVBE)
- Minority Business Enterprise (MBE)
- Small Business Enterprise (SBE)
- Woman Business Enterprise (WBE)
- Other: _____
- Not Applicable

Year	Annual Sales	Largest Single Contract Value	General Contractor
2010	\$ _____	\$ _____	
2009	\$ _____	\$ _____	
2008	\$ _____	\$ _____	

Federal Tax ID: _____

Dunn & Bradstreet Number: _____

Current Bonding and Banking Information:

Surety Company: _____ Broker: _____

Contact Person: _____ Phone: _____

Does Your Company Have the Ability to Obtain any Necessary Bonding for the Work Required on this CMAR Project? Y____ or N____

Name of your Bank: _____

Address: _____

City, State, Zip: _____

Contact Person: _____ Phone: _____

Line of Credit:\$ _____ Unused Portion:\$ _____ Expiration: _____

*WCC may request additional banking information.

Safety

List Experience Modification Rate: 2010_____ 2009_____ 2008 _____

Has your company received any citations and/or fines from OSHA in the past 5 years?

Yes ___ or No ___

*Please provide separate narrative of any citations and/or fines and specify if they were classified as serious, willful, repeat, etc.

Do you have a written Safety Program? Yes ___ or No ___

Are all employees trained in safety requirements? Yes ___ or No ___

Please Specify: Management Staff OSHA 30? Yes ___ or No ___

Labor Staff OSHA 10? Yes ___ or No ___

CPR & First Aid? Yes ___ or No ___

WCSD Lead Abatement? Yes ___ or No ___

WCSD Asbestos Abatement? Yes ___ or No ___

Other? Please List _____

Do you have a Company Safety Director on staff? Yes ___ or No ___

If yes, Contact Name: _____ Phone: _____

*WCC may request additional safety documents such as Safety Programs, OSHA Citations, etc. for further review.

References

List three major suppliers:

Company Name: _____
Address: _____
Phone: _____ Fax: _____
Contact: _____

Company Name: _____
Address: _____
Phone: _____ Fax: _____
Contact: _____

Company Name: _____
Address: _____
Phone: _____ Fax: _____
Contact: _____

List three major clients:

Company Name: _____
Address: _____
Phone: _____ Fax: _____
Contact: _____

Company Name: _____
Address: _____
Phone: _____ Fax: _____
Contact: _____

Company Name: _____
Address: _____
Phone: _____ Fax: _____
Contact: _____

Past Performance

Projects with WCSD: (Include Project Name, Owner, Contract Amount, Percentage or Date Completed. Specify type of project, ie: Design-Build / Hard Bid / CMAR, etc.)

A. Has your company breached any contracts with a public body or person in the state of Nevada or any other state in the past 5 years? Yes ____ or No ____

B. Has your company been disciplined or fined by the Nevada State Contractors' Board or another state or federal agency for conduct that relates to the ability to perform public work? Yes ____ or No ____

C. Has your company been disqualified from the award of any contract pursuant to NRS 338.017 or NRS 338.13895? Yes ____ or No ____

*If your company has answered yes to questions A, B, or C, please provide separate narrative with a detailed explanation on those instances. WCC may request further documentation as needed.

IN ORDER TO BE PREQUALIFIED FOR MORE THAN \$50,000, THE FOLLOWING MUST BE PROVIDED TO WEST COAST CONTRACTORS OF NEVADA, INC. ANNUALLY:

- ❖ A letter from your Surety outlining the single project AND aggregate amount for which they will issue a performance and payment bond (we are not asking for a bond).
- ❖ A copy of your latest (consolidated) financial statements, i.e. Balance Sheet, Income Statement, etc., prepared by an outside accounting firm (Audited, Reviewed or Compiled Financial Statements) AND a copy of your most recent internal financial statements.
- ❖ Please be assured your financial information will be kept confidential in accordance with our Subcontractor Portal Privacy Statement.
- ❖ Your pre-qualification status cannot be determined until the pre-qualification statement is accurately completed, a letter from your surety is received and the necessary financial statements are provided.

Privacy Statement

By signing the West Coast Contractors of Nevada, Inc. Pre-Qualification Statement (herein called "statement") you authorize the release of submitted information as set forth in the Statement to West Coast Contractors of Nevada, Inc. and Washoe County School District. This information will be used by West Coast Contractors of Nevada, Inc. and Washoe County School District to determine if your firm qualifies.

Completed by: _____

Title: _____ **Date:** _____